

**GROTON PUBLIC LIBRARY
SPECIAL LIBRARY BOARD MEETING**

Wednesday, December 17, 2014

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:02 p.m. by Marie Shaw.
- II) Roll call: Cindy Wright, Marie Shaw, Katherine Brighty, Willard Welch, Dr. C.J. Connolly, Pennie Fox, Susan Kietzman, Rosemary Duval-Arnould, Ranjna Bindra. Absent : Lenore White.
- III) Public Comments: None
- IV) Communications: The Board has received notice from the town clerk that Pennie Fox has been reappointed to the board with a term expiring 12/31/2017.
- V) Approval of minutes of the November 19, 2014 Special Meeting: A motion to approve the November minutes was made by Dr. C.J. Connolly and seconded by Katherine Brighty. The minutes were approved.
- VI) Review of November statistics: Circulation is down compared to November, 2013. Some of the decrease may be due to a lessening of non-fiction use for research purposes. Facebook Friend numbers have increased. The use of the Library webpage is up.
- VII) Director's Report
 - A) The Connecticut State Library Board, at its meeting on November 24, 2014, voted to approve the library's construction grant for \$413,875. Final approval of the award is contingent upon availability of local funding and favorable action by the State Bond Commission.
 - B) The Library will be hosting multiple Affordable Care Act Enrollment Fairs during the months of December, January, and February of 2014-2015. These fairs give the community an opportunity to sit down, one-on-one, with an Access Health CT approved licensed certified health insurance broker to enroll in a health insurance program. The new open enrollment session for the Affordable Care Act begins November 15, 2014 and expires on February 15, 2015.
 - C) Connecticut History Illustrated will be coming to the library on Dec. 23 to discuss the process of putting the Streeter Collection online.

VIII) New Business:

- A) Standards and Excellence Program for History Organizations in CT (StEPs-CT). The library has been accepted to be part of the StEPs-CT program for 2015-2017. The Library Board has been asked to pass a formal resolution stating the Board's support of the Groton Public Library's participation in the StEPs-CT program. Dr. C.J. Connolly has made a motion that the Groton Public Library Board pass the Unanimous Written Resolution of the Board of Directors for the Groton Public Library to participate in the StEPS –CT program. Willard Welch seconded the motion. The motion passed.
- B) Fundraising ideas were discussed.
 - i) Dr. C.J. Connolly suggested a children's book fair and offered to sell 500 copies of her book with all proceeds going to the Library. She says that she has contacts with other children's authors and that she would like to help with this project.
 - ii) Rosemary Duval-Arnould suggested we have a Scholastic Book Fair.
 - iii) Susan Kietzman asked if the book sale money would go towards this.
 - iv) Marie Shaw asked them all to think of ideas for the next meeting.

IX) Old Business

- A) Election of Officers: A motion was made by Pennie Fox to approve the slate of officers as proposed in the November meeting. The motion was seconded by Katherine Brighty. The motion was passed.
- X) Adjournment: A motion to adjourn was made by Susan Kietzman and seconded by Dr. C.J. Connolly. The meeting was adjourned at 7:59 p.m.

Respectfully submitted by,

Rosemary Duval-Arnould
Secretary